

# OREGON GRADUATE MEDICAL EDUCATION CONSORTIUM

## Request for Proposals for Primary Care Residency Program Planning Grants

Release Date: October 14, 2016

### 1) Overview

The Oregon Graduate Medical Education Consortium (OGMEC) is a group of hospitals, physician groups, health systems and medical schools with the mission of creating primary care residency programs in Oregon hospitals and other institutions outside of the Portland Metro area. This mission is in response to the growing shortage of primary care physicians in rural and underserved parts of the state. For the purposes of this RFP, eligible primary care specialties include family medicine, internal medicine, general surgery, pediatrics, OB-GYN and psychiatry. For more information about OGMEC, please go to [www.oregongmec.org](http://www.oregongmec.org).

Studies show that physicians who complete their medical school and residency program in one state are up to 60% more likely to stay in that state to build a practice. Furthermore, evidence is building, in Oregon and in other states, proving that physicians completing significant amounts of time during their residencies in rural locations are much more likely to practice in rural areas.

However, developing a residency program is expensive, and requires capacity and desire to become a teaching hospital or health center. OGMEC members have agreed to share the work of creating residency programs, guide funding distribution and provide technical assistance to help organizations overcome barriers to creating residency programs. To assist organizations with this development, OGMEC is offering planning grants of \$250,000 and \$100,000 to qualified hospitals and health centers intending to create primary care residency programs or family medicine Rural Training Tracks.

### 2) Minimum qualifications – A successful respondent is a:

- a) Hospital or Teaching Health Center delivering service in the state of Oregon able to meet current ACGME accreditation requirements.
  - i) For \$250,000 grants, organizations must be planning to host a full residency program in a primary care specialty.
  - ii) For \$100,000 grants, organizations must be planning to develop a Rural Training Track (RTT) program (For more information on RTTs, go to: <http://www.graham-center.org/content/dam/rgc/documents/press-events/primary-care-forum/RandallLongnecker-RuralWorkforce.pdf>).
  - iii) Preference will be given to organizations located at least 100 miles outside of the Portland Metropolitan Area.

### 3) Scope of project work and deliverables

- a) The intent of these grant funds is to assist hospitals and teaching health centers in planning and implementing a primary care specialty residency program.
- b) Deliverables will include:
  - i) Within first four months of the grant period: Project plan including major milestones and timeline for developing a primary care residency program or RTT.

- ii) By the end of the grant period: Completed program application submitted to the Accreditation Council for Graduate Medical Education (ACGME) – see <http://www.acgme.org/What-We-Do/Overview> for information on the ACGME accreditation process.

#### 4) Reporting schedule

- a) Brief quarterly reports on activities and expenditures.
- b) Annual report evaluating outcomes, reporting on the progress of deliverables and detailing activities and expenditures.
- c) Consortium staff will schedule monthly calls with program staff and conduct site visits at least bi-annually.

- 5) **Letter of Intent:** Applicants not already members of the Oregon GME Consortium need to send a one page Letter of Intent prior to proposing. The Letter of Intent will clarify how the institution will be able to meet current ACGME accreditation requirements for the intended residency program.

- a) Submit Letter of Intent via email to Cathryn Cushing at [cathryncushing@oregongmec.org](mailto:cathryncushing@oregongmec.org).

#### 6) Proposal components

- a) Proposals must:
  - i) Be no longer than 10 single sided, double-spaced pages.
  - ii) Include a program feasibility study. (May be attached and outside of the 10 page limit.)
  - iii) Include project description, job descriptions of program manager and program coordinator, project timeline and total project budget including match.
    - (1) Successful proposals will include:
      - (a) \$100,000 in matching resources for organizations applying for \$250,000 in grant funding (total planning budget would be at least \$350,000), and;
      - (b) \$50,000 in matching resources for organizations applying for \$100,000 in grant funding (total planning budget would be at least \$150,000).
    - (2) Match can only include expenditures and in-kind resources dedicated to the proposed project.
  - iv) Questions about this RFP may be submitted via email. Questions and answers will be posted on the Oregon GME Consortium website.
- b) Submit proposals, and RFP questions, via email to Cathryn Cushing at [cathryncushing@oregongmec.org](mailto:cathryncushing@oregongmec.org).

#### 7) Timeline

- a) Planning grants will be allocated on a rolling basis as long as funds are available.

#### 8) Proposal review

- a) The Proposal Review Committee will comprise the OGMEC Executive Committee or their designees. Member organizations may not serve on the Proposal Review Committee while their organization's proposal is under review.